

Money Follows the Person Provider Enrollment & Transition Funds Billing Procedures

A. Provider Enrollment

To provide Money Follows the Person (MFP) Transition Funds services, providers must be currently enrolled as a Choices for Care (CFC) Case Management provider or Transitions II/Statewide Intermediary Service Organization in the Medicaid claims processing system via Hewlett Packard Enterprise Services (HP). CFC provider enrollment requirements are described in Section V.10 of the Vermont Department of Disabilities, Aging and Independent Living Choices for Care, Long-term Care Medicaid Program Manual.

B. Claims

1. MFP Transition Funds service providers shall only submit claims for Medicaid reimbursement for services that have been provided to MFP eligible individuals in compliance with applicable service definitions, provider qualifications, and standards.
2. MFP Transition Funds service providers shall submit claims for Transition Funds services (revenue code 087) through Vermont's Medicaid Management Information System (MMIS), managed by Vermont's Medicaid fiscal intermediary, Hewlett Packard Enterprise Services (HP), in accordance with HP procedures. Questions about claims, payments, and claims procedures should be addressed to HP (802-879-4450).
3. MFP Transition Funds service providers shall have mechanisms or procedures in place to assure that claims which are submitted are accurate and in compliance with all applicable MFP procedures and regulations.
4. An itemized MFP Transition Funds Request Form pre-authorizing MFP Transition Funds expenditures must be approved by the area MFP Transition Coordinator.
5. MFP Transition Funds service providers are responsible for preparing and submitting claims for pre-approved MFP Transition Funds services as well as pre-approved MFP Transition Funds services provided by a variety of organizations and individuals.
6. After the identified recipient discharges from a nursing facility into an MFP Qualified Home and Community Based setting, MFP Transition Funds service providers shall submit claims for pre-approved MFP transition expenditures using revenue code 087, MFP Transition Funds.
Reminder: Providers billing electronically via Provider Electronic Solutions (PES) must add an extra zero to the revenue code (0087).

7. Prior to submitting an MFP Transition Funds claim to Vermont Medicaid, the provider must receive a Medicaid Prior Authorization (PA) Notice of Decision from HP Enterprise Services. The PA will approve reimbursement of up to \$2500 of MFP Transition Funds (revenue code 087) for the recipient for a specified date-range. Although only one \$2500 PA is issued per recipient per MFP enrollment, each itemized expenditure must be pre-approved per an MFP Transition Funds Request Form. For questions regarding MMIS Prior Authorization status, contact MFP (802-871-3067).
8. In the event an MFP enrollee does not discharge as expected from the institutional setting or does not transition into qualified MFP housing, MFP will issue a Medicaid PA to the provider authorizing billing of MFP funds spent to date on behalf of the recipient.
9. The following dates-of-service are to be used.
 - Items such as assistive devices:
The date-of-service will always be the date the item was received by the individual.
 - Services such as home modifications:
The date-of-service will always be the date the service work was completed.
 - Payments such as a rent deposit:
The date-of-service will always be the date the payment is made to the service.
10. Claims submitted for MFP Transition Funds services shall bill only revenue code 087. Providers billing revenue code 087 in addition to other codes on a single Medicaid claim shall be required to re-bill MFP Transition Funds services separately.
11. Providers shall bill one detail per date-of-service reflecting the total revenue code 087 services per date-of-service.
12. Multiple dates-of-service are accepted on a single claim.
13. MFP Transition Funds service providers must obtain and retain copies of the approved Money Follows the Person Transition Funds Request Form for every MFP enrollee receiving transition services. The approved Money Follows the Person Transition Funds Request Form specifies the service, cost as well as the start date and end date of approval. Only claims for services that comply with the details and limitations of the approved Money Follows the Person Transition Funds Request Form may be submitted to the Medicaid claims processing system.